

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 28

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 28, 2020 at 8:00 a.m. with the following persons present:

TRUSTEES: Dan Jones, Jim VanDeGrift and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Jennifer Niehaus, Mike Jameson, Brian Elleman, Mitch Conway, Brad Edington and Steve Arrasmith.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on January 13, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Major Steve Arrasmith presented the board with his 2019 annual report from the Warren County Drug Task Force and thanked the board for their support. A copy of the drug task force's 2019 annual report was presented to the board of trustees.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that Adam Conley has completed his probationary period and is due a pay rate increase of \$.51 per hour, bringing his hourly rate to \$17.51. The increase will be effective as of February 1, 2020. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the pay increase of Adam Conley effective February 1, 2020 to an hourly rate of \$17.51. All voiced a "YEA" vote and the motion was passed with **Resolution 20-01-06**. (A copy of the resolution is included in the minutes).

Mr. Jameson informed the Board that Matthew Speyrer has given his resignation and his last date of employment was January 16, 2020. Mr. Speyrer is taking a full time position in Memphis Tennessee.

Mr. Jameson informed the Board that he will be giving a follow up on the Semi-truck at the next meeting.

Mr. Jameson presented a job description for EMS Captain with a revision date of January 28, 2020. Mr. Sams made a motion seconded by Mr. VanDeGrift to adopt the revised EMS Captain job description. All voiced a "YEA" vote and the motion was passed with **Resolution 20-01-07**. (A copy of the resolution is included in the minutes).

Mr. Jameson requested authorization to post for the Captain's position with the revised job description which now requires an intermediate Paramedic designation. Mr. Sams made a motion, seconded by Mr. VanDeGrift to post for the Captain's position. All voiced a "YEA" vote and the motion passed.

Mr. Jameson informed the board that Alexander Guard who has worked as a part-time employee who is now a full-time employee. Per the Personnel Policy, his calculated anniversary date due to part time hours is .74 years. His calculated anniversary date for vacation accrual only will be 12/15/2017. Mr. VanDeGrift made a motion, seconded by Mr. Sams to accept the calculated anniversary date of 12/15/2017. All present voiced a "YEA" vote and the motion passed with **Resolution 20-01-08** (A copy of the resolution will be included in the minutes.)

Mr. Jameson gave an update on recent auto accidents in the Township.

Mr. Jameson informed the Board that there will be a pinning ceremony on February 3, 2020 at 6:30 P.M. for Brian Elleman our new Assistant Fire Chief.

Road and Bridge:

Mr. Chasteen informed the board the Engineer's office is requesting a letter regarding participation in road resurfacing for 2020. Mr. Chasteen and Mrs. Boggs provided the board with a 5-year plan of roads indicating what needs resurfaced now and what roads they expect to need attention in the

future. Additionally, the Board was given budget analysis based on multiple scenarios for 10 year forecasting. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve Turtlecreek Township participation in Warren County Engineer's Annual Resurfacing project for 2020. All voiced a "YEA" vote and the motion was passed with **Resolution 20-01-15**. (A copy of the resolution is included in the minutes).

Tammy Boggs, Township Administrator, stated the township received the 2019 Township Highway System Mileage Certification from the Ohio Department of Transportation. The current mileage for the township is 64.472. All three of the Trustees need to approve and sign the document and return it to the Warren County Engineer's Office. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the Mileage Certification. All present voiced a "YEA" vote and the motion was passed.

Mr. Chasteen informed the Board that Terry Easton of the Warren County Genealogical Society, would like to do a genealogical restoration workshop at the Fort Ancient Cemetery on April 16th. Mrs. Boggs stated that we could require the participants to sign a waiver agreement release. After some discussion the Board decided not additional paperwork was needed. Mr. Sams made a motion, seconded by Mr. VanDeGrift to allow the restoration work to be done by Mr. Easton and his workshop participants in the Fort Ancient Cemetery. All present voiced a "YEA" vote and the motion was passed.

Administration:

Mrs. Boggs requested an amendment to section 4.06 C in the personnel policy manual effective 01-28-20. The amendment improves flexibility for Fire Department promotions and internal promotions. Mr. Sams made a motion, seconded by Mr. VanDeGrift to amend Section 4.06 C of the Turtlecreek Township Personnel Policy Manual effective January 28, 2020. All present voiced a "YEA" vote and the motion passed with **Resolution 20-01-09**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$582.11. The purchases include \$15.00 from VisaPrint, \$50.98 from The Fire Store, \$84.76 from Amazon, \$134.97 from Rural King and \$296.40 from Home Depot. Mr. Sams made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$582.11. All present voiced a "YEA" vote and the motion passed with **Resolution 20-01-10**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the Board that she received a letter from Warren County Rural Zoning adjusting the site plan elevations for Union Village Development townhouses. The Board had no objections to the changes.

Mrs. Boggs informed the Board that she received a letter Warren County Rural Zoning in regard to the Sports Complex requesting a variance for a maintenance building that will be placed near Fire Station 33. The Trustees would like it to be ascetically placed and pleasing. (A letter will be sent to Warren County Regional Zoning stating this information).

Mrs. Boggs informed the Board that she purchased new office furniture for Assistant Chief Elleman's office from Dorn Business Solutions in the amount of \$805.96. Mr. Sams made a motion, seconded by Mr. VanDeGrift to authorize the purchase of office furniture for the Assistant Chief's office from Dorn Business Solutions at a cost of \$805.96. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested authorization from the Board to approve earned vacation hours for the part-time employees leave balances for the 2020 year at a rate of .0385 for every regular hour that they worked in 2019. This calculated amount will be added to their leave balances as of January 2020. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve adding leave balance vacation hours for part-time employees as previously stated. All present voiced a "YEA" vote and the motion passed with **Resolution 20-01-11**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the board that it is time to finalize the appointments to Regional Planning for 2020. Mr. VanDeGrift made a motion, seconded by Mr. Sams to appoint Mrs. Tammy Boggs, Mr. Michael Shaffer, Mr. Gabe Drake and Mrs. Amanda Childers. All voiced a "YEA" vote and the motion passed.

Mrs. Boggs requested approval for a contribution to the 2020 Drug Task Force in the amount of \$14,559.00, which equates to \$1.00 per resident. Mr. VanDeGrift made a motion to approve the contribution of \$14,559.00 to Warren County Drug Task Force. Mr. Sams seconded the motion. All

voiced a “YEA” vote and the motion was passed with **Resolution 20-01-12**. (A copy of the resolution is included in the minutes).

Mrs. Boggs requested approval to contribute to Warren County Regional Planning for 2020 in the amount of \$1,970.93. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the contribution to Warren County Regional Planning for \$1,970.93 for 2020. All voiced a “YEA” vote and the motion was passed with **Resolution 20-01-13**. (A copy of the resolution is included in the minutes).

Mrs. Boggs informed the board that the Warren County Engineer’s office had sent a notice asking if the Township wanted to participate in the Winter Salt program for the 2020-2021 season. Mr. Sams made a motion, seconded by Mr. VanDeGrift to participate in the County Engineer’s salt program for the 2020-2021 season and request 900 tons of salt. All present voiced a “YEA” vote and the motion passed with **Resolution 20-01-14**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the Board that the fly in to Washington DC is May 11 – May 13. Sixty to seventy community leaders from Warren County usually participate. Mr. Sams indicated he may attend.

General Reports:

CORRESPONDENCE:

IN:

- Letter from Otterbein resident thanking Chief and Captain Elleman for providing information to Otterbein residents regarding emergency situations.
- Email from Industrial Appraisal Company regarding yearly update.
- Resolution from Warren County Commissioners regarding cancelling of meeting.
- Resolution from Warren County Commissioners regarding a continued administrative hearing.
- Letter from Warren County Engineer’s regarding repairs necessary on Indian Grass Drive.
- Email from Ms. Zopff regarding the drain at the south corner of East and North Ave.
- Letter from Ohio Department of Taxation regarding tax on pari-mutuel wagering.
- Email from SERB regarding survey.
- Letter of Public Notice for public hearing on Eastern Turtlecreek Plan.

OUT:

- Email to Richards Monument regarding a monument stone for the cemetery.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 31832 through 31860 (copy to follow) and Vouchers 1348-2019 through 1409-2019.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/14/20	1/27/20	29-2020	OHIO DEPARTMENT OF PUBLIC SAFETY	2191-599-0000	\$93.28	EMS GRANT
					\$93.28	
1/16/20	1/27/20	31-2020	B STEVENS	2031-892-0000	\$15.00	GREEN ADDRESS SIGN
					\$15.00	
1/13/20	1/27/20	26-2020	DEPT OF THE US TREASURY	2191-299-0000	\$320.21	LIFE SQUAD SERVICES
1/13/20	1/27/20	27-2020	MANHATTAN LIFE INSURANCE	2191-299-0000	\$88.00	LIFE SQUAD SERVICES
1/16/20	1/27/20	30-2020	COMPANAGEMENT	2191-299-0000	\$593.53	LIFE SQUAD SERVICES
1/20/20	1/27/20	32-2020	TRICARE	2191-299-0000	\$450.75	LIFE SQUAD SERVICES
1/20/20	1/27/20	33-2020	CONSTITUTION LIFE	2191-299-0000	\$165.67	LIFE SQUAD SERVICES
1/22/20	1/27/20	35-2020	UNITED AMERICAN INSURANCE COMPANY	2191-299-0000	\$86.23	LIFE SQUAD SERVICES
1/24/20	1/27/20	36-2020	PARAMOUNT ADVANTAGE	2191-299-0000	\$1.47	LIFE SQUAD SERVICES
1/24/20	1/27/20	37-2020	PARAMOUNT ADVANTAGE	2191-299-0000	\$95.72	LIFE SQUAD SERVICES
1/24/20	1/27/20	38-2020	PARAMOUNT ADVANTAGE	2191-299-0000	\$106.45	LIFE SQUAD SERVICES
1/13/20	1/27/20	39-2020	ANTHEM BLUE	2191-299-0000	\$319.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/20	1/27/20	40-2020	HUMANA	2191-299-0000	\$147.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/20	1/27/20	41-2020	HUMANA	2191-299-0000	\$203.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/20	1/27/20	42-2020	ANTHEM BLUE	2191-299-0000	\$276.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/20	1/27/20	43-2020	HWHO	2191-299-0000	\$560.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/15/20	1/27/20	44-2020	AETNA	2191-299-0000	\$307.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/15/20	1/27/20	45-2020	AETNA	2191-299-0000	\$641.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/16/20	1/27/20	46-2020	MOLINA HEALTHCARE	2191-299-0000	\$172.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/16/20	1/27/20	47-2020	HWHO	2191-299-0000	\$239.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/16/20	1/27/20	48-2020	UNITED HEALTHCARE	2191-299-0000	\$620.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/20	1/27/20	49-2020	UNITED HEALTHCARE	2191-299-0000	\$228.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/20	1/27/20	50-2020	CGS	2191-299-0000	\$2,445.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/21/20	1/27/20	51-2020	ANTHEM BLUE	2191-299-0000	\$82.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/21/20	1/27/20	52-2020	AETNA	2191-299-0000	\$420.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/21/20	1/27/20	53-2020	AETNA	2191-299-0000	\$939.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/21/20	1/27/20	54-2020	CGS	2191-299-0000	\$1,335.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$10,849.09	
1/13/20	1/27/20	25-2020	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$958.62	REFUND OF PREMIUM EARLY PAYMENT DISCOUNT 2020 POLICY
					\$958.62	
1/22/20	1/27/20	34-2020	RIVER METALS RECYCLING LLC	2031-892-0000	\$137.60	SALF OF SCRAP
					\$137.60	
1/14/20	1/27/20	28-2020	LEBANON BAPTIST TEMPLE	2041-892-0000	\$144.00	S-D JONES FOUNDATION SECT 52 LOTS 9 & 10
					\$144.00	
1/21/20	1/27/20	55-2020	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB49 JAN 2020 (DIRECT DEPOSIT)
1/21/20	1/27/20	56-2020	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$5,962.22	LOCAL GOVT JANUARY 2020 (DIRECT DEPOSIT)
1/21/20	1/27/20	57-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,022.90	NEW \$5 PERMISSIVE AUTO DECEMBER 2019 (DIRECT DEPOSIT)
1/21/20	1/27/20	58-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,793.56	MOTOR VEHICLE LICENSE TAX DEC 2019 (DIRECT DEPOSIT)
1/21/20	1/27/20	59-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,247.72	CENTS PER GALLON JANUARY 2020 (DIRECT DEPOSIT)
1/21/20	1/27/20	60-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,798.50	OLD \$5 PERMISSIVE AUTO TAX DEC 2019 (DIRECT DEPOSIT)
1/21/20	1/27/20	61-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$17,564.48	GAS EXCISE TAX JANUARY 2020 (DIRECT DEPOSIT)
					\$39,319.88	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for February 10, 2020 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 20-01-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR ADAM CONLEY**

WHEREAS, Adam Conley has completed his sixth month probationary period; and

WHEREAS, the Fire Chief has determined that Adam Conley's pay rate should be increased to \$17.51 per hour; and

WHEREAS, Adam Conley's \$17.51 per hour pay rate is effective as of February 1, 2020; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$17.51 per hour effective February 1, 2020.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 28th day of January, 2020.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-01-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION WHEREAS TURTLECREEK TOWNSHIP
HAS ESTABLISHED A JOB DESCRIPTION FOR
EMS CAPTAIN**

WHEREAS, the Turtlecreek Township Board of Trustees have established a job description for EMS Captain with the revision date of January 28, 2020; and

WHEREAS, the Turtlecreek Township Board of Trustees have adopted this job description effective January 28, 2020 and they will replace any previous job descriptions related to this position; and

THEREFORE, by motion of Mr. Sams and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 28th day January, 2020

Signed: _____	" YEA"
_____	"YEA"
_____	"YEA"

Attest: _____ Chief Fiscal Office

**RESOLUTION 20-01-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATES
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Alexander Guard has worked as part-time employee prior to being hired full-time;

WHEREAS, the Turtlecreek Township's Personal Policy Manual, Section 6.02 (d) states that part-time employees that are hired to full-time positions shall be credited with a prorated service credit based on number of hours worked, divided by 2080;

WHEREAS, Alexander Guard should be credited with 0.74 years for part-time service with Turtlecreek Township and;

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of 12/15/2017 for Alexander Guard and that the vacation time be credited on a bi-weekly basis.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	"YEA"
Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"

Resolution adopted this 28th day of January, 2020.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-01-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING THE AMENDMENT TO SECTION 4.06 (C)
OF THE TOWNSHIP'S
PERSONNEL POLICY MANUAL**

WHEREAS, Turtlecreek Township has a personnel policy manual in effect; and

WHEREAS, Turtlecreek Township Trustees have approved the amendment to section 4.06 (C) to the personnel policy manual version dated February 2, 2019; and

WHEREAS, Turtlecreek Township personnel policy section 4.06 (C) will read as follows:

C. Fire Department Promotions:

For a vacancy in the position of Captain or Lieutenant in the Fire Department that the

Township intends to fill, these additional considerations will apply:

Promotion to Captain and/or Lieutenant shall first be open to any Fire/EMS Department employee who meets the minimum qualifications. The Employer may consider length of service with the Township Fire/EMS Department as a factor and length of service will include service at any level (volunteer, part-time, and/or full-time). Applicants who meet any required length of service requirement yet, are currently on a probationary period due to recent change of status from Volunteer to part-time or full-time employee, shall receive consideration.

; and

WHEREAS, Turtlecreek Township personnel policy amendment to Section 4.06 (C) will be effective January 28, 2020; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved and adopted the amendment to Section 4.06 (C) of the Turtlecreek Township Personnel Policy Manual effective January 28, 2020.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	-	"YEA"
Mr. Sams		"YEA"
Mr. VanDeGrift	-	"YEA"

Resolution adopted this 28th day of January, 2020.

TURTLECREEK TOWNSHIP

Attest: _____
Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 20-01-10

Date of Resolution: January 28, 2020

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 28th day of January, 2020.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 20-01-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the fiscal officer is allowed to enter earned vacation hours for the part-time employees leave balances for the 2019 year. The part-time employees will earn vacation at a rate of .0385 for every regular hour that they worked in 2019. This balance will be added to their leave balances as of January 2020.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 28th day of January, 2020.

Signed: _____ "YEA"
_____"YEA"
_____"YEA"
Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-01-12
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay to the Warren County Drug Task Force the sum of \$14,559.00. Source of the funds will be from the General Fund #1000-210-370-0000 (Payment to Another Political Subdivision).

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 28th day of January, 2020.

Signed: _____ " YEA"
_____" YEA"
_____" YEA"
Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-01-13
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay to the Warren County Regional Planning Commission the sum of \$1,970.93. Source of the funds will be from the General Fund #1000-190-370-0000 (Payment to Another Political Subdivision).

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 28th day of January, 2020.

Signed: _____ " YEA"
_____" YEA"
_____" YEA"
Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-01-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**Authorizing Contract with Warren County Engineer's
Office for Purchase of Road Salt**

WHEREAS, Turtlecreek Township desires an agreement to purchase road salt through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for road salt for the 2020-2021 winter season; now

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for the bidding and purchase of 900 tons of road salt for the 2020-2021 winter season; and

FURTHER BE IT RESOLVED, that the Turtlecreek Township will use the engineer's storage space to receive and store salt bid and awarded in this contract; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of Turtlecreek Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Road Superintendent.

Mr. Sams moved for adoption of the foregoing resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 28th day of January, 2020.

TURTLECREEK TOWNSHIP

Chief Fiscal Officer

**RESOLUTION 20-01-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**Authorizing Contract with Warren County Engineer's
Office for Warren County 2020 Resurfacing Project**

WHEREAS, Turtlecreek Township desires an agreement to participate in the 2020 Resurfacing Project through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for resurfacing; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer's Office for the 2020 Resurfacing Project for the 2020 construction season; now

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to enter into an agreement to participate with the Warren Country Engineer's Office for the bidding and payment of the 2020 Resurfacing Project for the 2020 construction season; and

FURTHER, BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of Turtlecreek Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated totals needed for the 2020 Resurfacing Project as prepared by the Road Superintendent.

Mr. VanDeGrift moved for adoption of the foregoing resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Daniel F. Jones	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 28th day of January 2020.

TURTLECREEK TOWNSHIP

_____ Chief Fiscal Officer

END OF MINUTES.